

11.

Please provide the name and address of two employment references
(if applicable).

Employment references are sought only after an offer of employment is accepted.

Forename (s) _____
 Surname _____
 Position _____
 Address _____

Telephone number _____

Forename (s) _____
 Surname _____
 Position _____
 Address _____

Telephone number _____

Declaration

I declare that the particulars given or to be stated in support of my application are correct, and I understand that, if found subsequently to be untrue, the company shall be entitled to terminate any employment or withdraw any offer made.

Signed _____ Date _____



Interlink Park,
Bardon,
Leicestershire.
LE67 1PE

Tel: 01530 518200
Fax: 01530 518222



Crewe Hall Enterprise Park,
Crewe,
Cheshire.
CW1 6UL

Tel: 01270 253777
Fax: 01270 211632



Newburn House,
Riversdale Way,
Newcastle upon Tyne,
Tyne & Wear.
NE15 9UE

Tel: 0191 264 4638
Fax: 0191 264 7938



Dukesway South,
Team Valley Trading Estate,
Gateshead,
Tyne & Wear.
NE11 0BF

Tel: 0191 4916080
Fax: 0191 4916081



PRIVATE AND CONFIDENTIAL

Application form

1.

Application for the post of

2.

Personal Details

Forename (s) _____
 Surname _____
 Address _____

 _____ Postcode: _____

Home telephone no. _____

Please complete this form as fully as possible. The information you provide will be used to assess your suitability for this post.

Have you been employed by us previously?

Have you applied for employment with us previously?

Yes No

Yes No

From _____ To _____

Approximate date _____

3.

Education and qualifications

Include membership of professional bodies, name of university, class of degree and date obtained etc.

Secondary education

Further/Higher education

Professional qualifications

4.

Present/last appointment

Employer's name _____
Address _____
Position held _____
Employed from _____ to _____ Salary £ _____
Notice required by current employer _____

Description of duties. State briefly the work you do, to whom you are responsible and for what.

Reason for leaving last appointment or seeking a change.

5.

Previous appointment

Employer's name _____
Address _____
Position held _____
Employed from _____ to _____ Salary £ _____
Reason for leaving _____
Description of duties _____

Previous appointment

Employer's name _____
Address _____
Position held _____
Employed from _____ to _____ Salary £ _____
Reason for leaving _____
Description of duties _____

6.

Summary of other employment

Any other relevant employment experience

7.

Is there anything else you would like to add in support of your application?

eg. first aid certificate, position of responsibility outside of work, specialist skills or knowledge not detailed elsewhere

8.

Any other outside interests and spare time activities?

9.

Please disclose any unspent convictions under the Rehabilitation of offenders Act 1975.

Disclosure will not necessarily prejudice your application, but non-disclosure will result in disciplinary action which could lead to your dismissal

10.

Do you have the legal right to work in the UK: Yes No

If Yes, and there are conditions attached, for example start or finish dates, please specify

If No, what type of work permit do you require?



Customer: Benson Group	WIT: 82263
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Proof 1: 23.04.08 PW
Proof 2:
Proof 3:
Proof 4:
Proof 5:
Proof 6:

PANTONE 286	
PANTONE 354	

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ARTWORK APPROVAL

Sign:	Date:
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**FOR MEDICA USE ONLY:
TO BE SIGNED BY STUDIO AT TRANSFER TO CTP**

Sign:	Date:
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